



Physical Education Instructor

Renfrew Educational Services is a not-for-profit, registered charity operating as an independent school. We are an acknowledged leader in program development for students with disabilities. For 51 years Renfrew has offered a wide range of programs and services to children and youth from Calgary and surrounding areas. Renfrew Educational Services is committed to providing inclusive and supportive educational environments for all children and youth. Our mission is to empower children and youth with disabilities to reach their full potential through tailored educational programs and compassionate teaching. Please refer to the Renfrew Educational Services webpage: <http://www.renfreweducation.org> under the 'Services & Programs' for more information about the programs and services that Renfrew provides.

We are currently accepting applications for a permanent full-time (1.0 FTE) **Physical Education Instructor** to join our team for the 2025-2026 school year to support our team at Janice McTighe Centre (2050 21 St. NE) and Thomas Buchanan Centre (75 Sunpark Dr. SE).

We Offer:

- Competitive salary and benefits package, including RRSP matching.
- Professional development and growth opportunities.
- Safe, supportive and collaborative work environment.
- Excellent mentorship and leadership
- Opportunity to make a meaningful impact on the lives of children and youth with disabilities and their families.

Key Responsibilities:

- Develop and deliver a developmentally appropriate physical education and recreation program for elementary students.
- Design active, engaging, and inclusive programming tailored to the needs of students with diverse abilities.
- Collaborate with classroom teachers to plan and implement gym-based activities, adapting for individual student abilities as needed.
- Coordinate and lead weekly fitness room sessions for student groups.
- Plan and supervise a variety of outdoor activities and support the organization of school-wide assemblies.
- Organize and implement the annual Sports Day event (e.g., Terry Fox, Family Days, Butterfield Acres)
- Coordinate special leadership activities for Renfrew Leaders.
- Manage and organize physical education equipment for daily activities.
- Order and maintain physical education equipment and supplies.
- Present staff in-services on the safe and effective use of equipment.
- Update and maintain general equipment information for school manuals.
- In collaboration with the Physical Therapist, facilitate group programming for students with severe physical disabilities (supporting EEP/JH/HS students), including activity planning, implementation, and documentation.
- Support the development of motor function skills, including range of motion, muscle strengthening, walking, and standing.
- Support the school's life skills initiatives, such as hotdog days and concession activities, and plan events to enhance school-wide celebrations (e.g., Colour Day, Book Week, Crazy Hair Day).

PATRONS: Jim Gray Thomas & Kim Buchanan Three Sisters Charitable Foundation

Charitable Registration no. **7762 5492 RR0001**

Funded by: Alberta Education, Calgary and Area Child and Family Services Authority,
City of Calgary – Family and Community Support Services, Foundations and Private Donors.

- Assist in the coordination and delivery of school assemblies.
- Develop lesson plans and an annual year plan, ensuring alignment with the Program of Studies curriculum.
- Support and help coordinate physical education and wellness field trips.
- Assist with the delivery of the “My Changing Body” curriculum and other components of the Physical Education and Wellness Program of Studies.

Qualifications:

- A degree in Physical Education, Kinesiology, Recreation, or a related field is required.
- Minimum of 2 years of relevant experience working with children and youth, preferably in a school, therapeutic, or special education setting.
- Experience planning and implementing physical education programs using developmentally appropriate and inclusive practices.
- Familiarity with adapted physical activity for children with disabilities, including physical, cognitive, and behavioral needs.
- Comfortable leading group activities, facilitating student engagement, and collaborating with interdisciplinary teams (e.g., classroom staff, therapists).
- Strong organizational skills with the ability to plan, coordinate, and evaluate programming and special events.
- Design and deliver engaging and developmentally appropriate program tailored to the needs of each child.
- Must be willing to travel between program sites in Calgary (Janice McTighe Centre and Thomas Buchanan Centre).
- Capable of maintaining program statistics for purposes of evaluation and assisting in evaluating the effectiveness of programs.
- Must have a clean, valid Alberta driver's license.
- A reliable vehicle, auto insurance with a minimum \$2,000,000.00 liability and driver's license is required.

Pre-Requisite Security Clearance Documentation:

- Successful candidates must provide us with a valid 'Calgary Police Check with Vulnerable Sector' dated within 3 months prior to their start date.
- 'Intervention Record Check through Alberta Child Services' is also required, however, we can support you with completing this during your onboarding.

How to Apply:

- Apply here – Physical Education Instructor ([Careers](#))

While we thank all applicants for their interest, only those selected for an interview will be contacted. Renfrew Educational Service is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.