



## Therapy Assistant

**Renfrew Educational Services** is a not-for-profit, registered charity operating as an independent school. We are an acknowledged leader in program development for students with disabilities. For 52 years Renfrew has offered a wide range of programs and services to children and youth from Calgary and surrounding areas. Renfrew Educational Services is committed to providing inclusive and supportive educational environments for all children and youth. Our mission is to empower children and youth with disabilities to reach their full potential through tailored educational programs and compassionate teaching. Please refer to the Renfrew Educational Services webpage: <http://www.renfreweducation.org> under the 'Services & Programs' for more information about the programs and services that Renfrew provides.

We are currently accepting applications for a term part-time (0.8 FTE) **Therapy Assistant** to join our team for the 2025-2026 school year to support our team at Tsuut'ina Nation. **This is a term position for the duration of a family leave.**

This role will support therapists and under their direct supervision, facilitates the preparation and delivery of therapy programming within Tsuut'ina Education schools for middle and high school students.

### We Offer:

- Competitive salary and benefits package, including RRSP matching.
- Professional development and growth opportunities.
- Safe, supportive and collaborative work environment.
- Excellent mentorship and leadership
- Opportunity to make a meaningful impact on the lives of children and youth with disabilities and their families.

### Key Responsibilities:

- Planning and carrying out OT & SLP therapy in community schools under the supervision of a therapist(s);
- Development and/or preparation of materials;
- Electronic documentation of therapy sessions, and sharing information regarding student progress with therapists;
- Maintenance of equipment and inventory;
- Attending team meetings;
- Assisting therapists with other duties as required.

### Qualifications:

- Therapy Assistant Diploma or 2 years' experience in a related field.
- Speech-language pathology & Occupational Therapy assistant experience is an asset.
- Ability to work collaboratively and take directions from the therapist(s).
- Must be able to be work independently as well as within a team.
- Excellent communication and interpersonal skills.
- Must demonstrate proficient computer skills.
- Must be willing to travel in Calgary and surrounding areas.
- Must have a clean, valid Alberta driver's license.
- A reliable vehicle, auto insurance with a minimum \$2,000,000.00 liability and driver's license is required.

**PATRONS:** Jim Gray Thomas & Kim Buchanan Three Sisters Charitable Foundation

Charitable Registration no. **77762 5492 RR0001**

**Funded by:** Alberta Education, Calgary and Area Child and Family Services Authority,  
City of Calgary – Family and Community Support Services, Foundations and Private Donors.

**Pre-Requisite Security Clearance Documentation:**

- Successful candidates must provide us with a valid 'Calgary Police Check with Vulnerable Sector' dated within 3 months prior to their start date.
- 'Intervention Record Check through Alberta Child Services' is also required, however, we can support you with completing this during your onboarding.

**How to Apply:**

- Apply here – Therapy Assistant ([Careers](#))

*While we thank all applicants for their interest, only those selected for an interview will be contacted.*

*Renfrew Educational Service is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.*