Child Development Facilitator – 5 hours/day

Renfrew Educational Services is a not-for-profit, registered charity operating as an independent school. We are an acknowledged leader in program development for students with disabilities. For 52 years Renfrew has offered a wide range of programs and services to children and youth from Calgary and surrounding areas. Renfrew Educational Services is committed to providing inclusive and supportive educational environments for all children and youth. Our mission is to empower children and youth with disabilities to reach their full potential through tailored educational programs and compassionate teaching. Please refer to the Renfrew Educational Services webpage: http://www.renfreweducation.org under the 'Services & Programs' for more information about the programs and services that Renfrew provides.

We are currently accepting applications for a term part-time (5 hours/day) **Child Development Facilitator** to join our team for the 2026 – 2027 school year at our Child Development Centre (3820 – 24 Ave NW) location.

This is a term position until June 30, 2027, with a possibility to continue in a full-time position.

We Offer:

- Competitive salary and benefits package, including RRSP matching.
- Professional development and growth opportunities
- Safe, supportive and collaborative work environment.
- Excellent mentorship and leadership
- Opportunity to make a meaningful impact on the lives of children and youth with disabilities and their families.

Key Responsibilities:

- Implement activities, strategies and schedules to address IPP goals.
- Organize and prepare daily plans for children/student utilizing visual schedules, special seating, accessing and modifying learning materials, classroom equipment and activities to meet the needs of the child/student.
- Focus on relationship building, to support the implementation of sensory-based strategies.
- Assist children/student in play activities.
- Documentation of child/student's progress.
- Assist with classroom maintenance.
- Support children with self care skills (i.e., toilet/diaper, feeding, etc.).
- Adapt to changing program needs by providing classroom coverage with a wide range of children/student as needed.

Qualifications:

- A minimum grade twelve diploma. Post-secondary education in a related field (2-year program minimum) or equivalent work experience.
- Experience working with children with special needs is preferred.
- Must be able to meet the physical demands of the position.

Pre-Requisite Security Clearance Documentation:

- Successful candidates must provide us with a valid 'Calgary Police Check with Vulnerable Sector' dated within 3 months prior to their start date
- 'Intervention Record Check through Alberta Child Services' is also required, however, we can support you with completing this during your onboarding

PATRONS: Jim Gray Thomas & Kim Buchanan Three Sisters Charitable Foundation

Charitable Registration no. **77762 5492 RR0001**

Funded by: Alberta Education, Calgary and Area Child and Family Services Authority,
City of Calgary – Family and Community Support Services, Foundations and Private Donors.

How to Apply:
Interested candidates should submit the following:

- A current resume.
- A cover letter.
- Contact information for three professional references.

Please send your application to the Staff Resource Team at:
employment@renfreweducation.org
Attention: Child Development Facilitator

While we thank all applicants for their interest, only those selected for an interview will be contacted. Renfrew Educational Service is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.